



Project funded by the
European Union

EUROMED JUSTICE III PROJECT
Access to Justice and Legal Aid



WG 1.2 on “Justice and the use of new technologies”

WG 1.2.3

Third meeting

Handbook describing approaches and best practices with regards to the use of technologies for the case management, circulation of materials, data collection in the legal field and communication of case law to the public

Madrid, 12-14 March 2013

AGENDA

Monday 11 March 2013

Arrival of the participants at the hotel and first contact with the members of the Project Team

Tuesday 12 March 2013

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| 09.00-09.30 | Registration of participants |
| 09.30-09.45 | Welcome speech <i>Andrés SALCEDO VELASCO, Team Leader of the EuroMed Justice III Project.</i> |
| 09.45-10.00 | Presentation of the participants (if needed) |
| 10.00-10.30 | Summary of the work carried out during the first meeting. Work programme, timing and methodology. <i>Andrés SALCEDO VELASCO</i> <i>José María FERNÁNDEZ VILLALOBOS, Course Manager of the EuroMed Justice III Project.</i> |
| 10.30-11.00 | Coffee break |

11.00-13.00 **Presentation and validation of the intermediate working paper related to the second meeting held in Paris.**

Xavier MONSÓ BRIÑARDELI, Main short-term Expert.

Project Team

Debate

13.00-14.30 Lunch

14.30-15.30 **Justice Administration and the use of new technologies: the host country's experience**

Josefa FERNANDEZ NIETO, Clerk, Criminal Court, Madrid

Debate

15.30-16.00 Coffee break

16.00-17.00 **Approaches and best practices on justice and the new technologies: Common offices and judicial architecture, Procedural schemes (Workflows). Discussion**

Xavier MONSÓ BRIÑARDELI

Project Team

End of the 1st day

Wednesday 13 March 2013

08.30-09.30 **Approaches and best practices on justice and the new technologies: Special reference to the use of audio and video technology. Discussion**

Xavier MONSÓ BRIÑARDELI

Project Team

09.30-11.00 **Approaches and best practices on justice and the new technologies: Special reference to judicial statistics. Exploitation/Data processing and decisions by the judicial authority (e-Justice). Discussion (I)**

Xavier MONSÓ BRIÑARDELI

Project Team

11.00-11.30 Coffee Break

11.30-13.00 **Approaches and best practices on justice and the new technologies: Special reference to judicial statistics. Exploitation/Data processing and decisions by the judicial authority (e-Justice). Discussion (II)**

Xavier MONSÓ BRIÑARDELI

Project Team

13.00-14.30 Lunch

14.30-15.30 **Approaches and best practices on justice and the new technologies. Time management. (I)**

Xavier MONSÓ BRIÑARDELI

Project Team

Debate

15.30-16.00 Coffee break

16.00-17.00 **Approaches and best practices on justice and the new technologies. Time management. (II)**

Xavier MONSÓ BRIÑARDELI

Project Team

Debate

End of the 2nd day

Thursday 14 March 2013

08.30-10.00 **Approaches and best practices on justice and the new technologies: special reference to satisfaction level and quality control. Performance assessment. Discussion (I)**

Xavier MONSÓ BRIÑARDELI

Project Team

10.00-10.30 Coffee break

10.30-12.00 **Approaches and best practices on justice and the new technologies: special reference to satisfaction level and quality control. Performance assessment. Discussion (II)**

Xavier MONSÓ BRIÑARDELI

Project Team

12.00-13.00 **Recommendations and contributions related to 2nd phase of the project. Preparing the final work.**

Xavier MONSÓ BRIÑARDELI

Project Team

Debate

13.00-14.30 **Lunch**

14.30-15.30 **Recommendations and contributions related to 2nd phase of the project . Preparing the final work (continued)**

Xavier MONSÓ BRIÑARDELI

Project Team

Debate

15.30-15:45 **Project website support**

Dania SAMOUL, Coordinator of the Euromed Justice III Project.

15.45-16.00 **Conclusions and closure**

Miguel GARCÍA MORENO, Representative of the Spanish General Council of the Judiciary.

End of the meeting

GENERAL INTRODUCTION

This meeting takes place under the second Working Group (WG 1.2) of the first main component of the project: Access to Justice and Legal Aid, and is focused on Justice and the New Technologies. The objective of this activity will be to prepare a handbook describing approaches and best practices with regards to the use of technologies for the case management, circulation of materials, data collection in the legal field and communication of case law to the public. This is the last of 3 meetings devoted to this issue.

METHODOLOGY FOR THE PREPARATION AND DELIVERY OF THE HANDBOOK

The Working Group (WG) will function as real think-tank in the field covered and will be an opportunity to exchange information and debate on various topics. The results of the work of the WG will be of paramount importance to obtain a real knowledge of the current situation and have in-depth discussions on the topics concerned. In addition, the handbook will also be able to be used as a practical guide. The handbook will be prepared in time to be presented to the Intermediate Regional Conference in the course of the second year of the project.

During this third and last meeting we will continue the work started on the occasion of the second meeting and will have a new opportunity of sharing the international experts' opinion and the participants' approach on the main topics to be discussed from their own perspective and respective competences. Through an in-depth and detailed discussion, we will have a profound exchange on the main topics that will be tackled during this third meeting: Common offices and judicial architecture; Procedural schemes (Workflows); Use of audio and video technology; Judicial statistics; Exploitation/Data processing and decisions by the judicial authority (e-Justice); Time management; Satisfaction level and quality control; and Performance assessment.

The aim of the discussion is to contribute to finalising the handbook.

PROFILES OF THE BENEFICIARY COUNTRIES' EXPERTS

Three persons maximum for each ENPI South partner country will take part in the meeting. Their profile will be: senior, high level officials from the Ministry of Justice or other relevant public authority, officials from Judicial Statistical and Judicial IT departments, members of the judiciary and other legal professionals, with documented experience within the topics covered by the WG (the use of technologies for the case management, circulation of materials, data collection in the legal field, information in case law to the public, techniques for the measurement of the performance of the justice administration, evaluation of the courts' performance through self-assessment, E-Justice, etc). Due attention will be paid to ensuring that persons taking part in activities related to exchanges of experience and good practices hold strategic positions in their national institutions and that, in this capacity, they will be likely to share with their colleagues and staff lessons learned from such activities.

It would be highly desirable that the participants attending this last meeting are those who contributed to drawing up the handbook, either by attending one or several working group meetings.

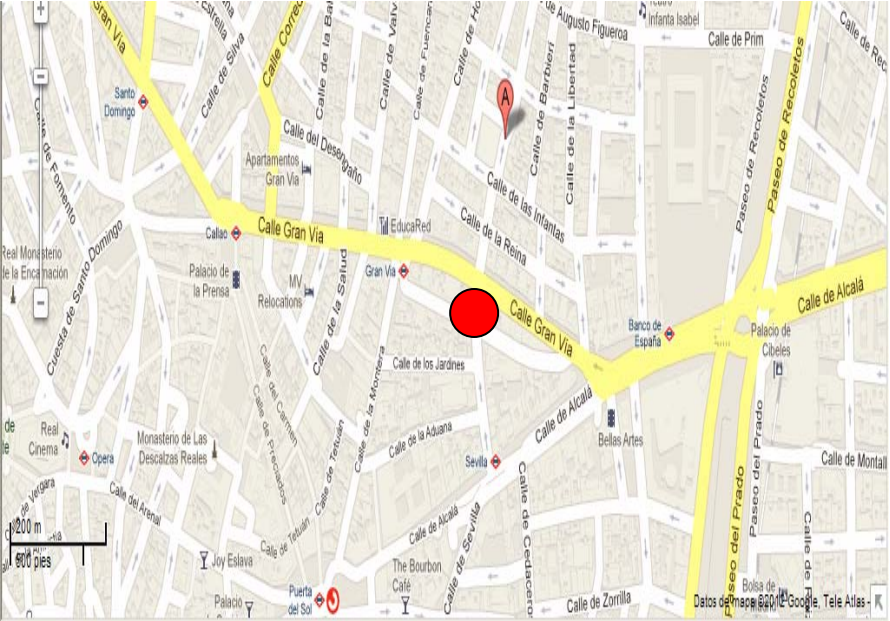
DOCUMENTATION

A list of suggested reading documents available and working documents related to the topics addressed will be provided by the Project Team ahead of the meeting.

WORKING LANGUAGES

English, French and Arabic, with simultaneous interpretation during the meeting.

VENUE AND ACCOMMODATION.



The meeting will take place at:

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